



THE ON-SITE MANAGER IS THE VITAL LINK BETWEEN APARTMENT RESIDENTS AND THE COMMUNITY'S OWNERS AND INVESTORS. THE CAM DESIGNATION PROGRAM ENHANCES THE PROFESSIONAL SKILLS OF THE APARTMENT MANAGER RESULTING IN BETTER-MANAGED AND MORE PROFITABLE RENTAL PROPERTIES, IMPROVED RETENTION RATES AND INCREASED EMPLOYEE PRODUCTIVITY.

**TOPICS COVERED ARE:**

- |  |  |
|--|--|
| <input type="checkbox"/> MANAGEMENT OF RESIDENTIAL ISSUES        | <input type="checkbox"/> HUMAN RESOURCE MANAGEMENT |
| <input type="checkbox"/> MARKETING                               | <input type="checkbox"/> RISK MANAGEMENT           |
| <input type="checkbox"/> PROPERTY MAINTENANCE FOR MANAGERS       | <input type="checkbox"/> FINANCIAL MANAGEMENT      |
| <input type="checkbox"/> LEGAL RESPONSIBILITIES                  | <input type="checkbox"/> COMMUNITY ANALYSIS        |
| <input type="checkbox"/> FAIR HOUSING*** (OCT 25 <sup>TH</sup> ) |  |

\*\*\*The Fair Housing seminar on October 25th is included in the CAM. If you register for CAM, you will not be billed separately for the seminar, however you MUST attend the half day Fair Housing Seminar.

\$575.00 MEMBERS                      \$700.00 NON MEMBERS  
 INDIVIDUAL COURSES \$75.00/MEMBERS  
 \$90.00/NON MEMBERS

**CLASSES WILL BE HELD ON TUESDAYS AND THURSDAYS EVENINGS BEGINNING AT 6:00PM ON SEPTEMBER 27, – NOVEMBER 17, 2011 IN THE HTAA CONFERENCE ROOM LOCATED AT 4201 LAKESHORE DR. SUITE H.**

- Please bill the entire amount due to my company/property.
- I would like to register for the individual modules checked above.
- I am a self paying HTAA Member. Enclosed is \$\_\_\_\_\_ (50% of the total)  
 ( ½ due at registration. Remainder must be paid before the final exam and we will make arrangements for monthly payments if needed)
- I am not a member of HTAA and I have enclosed the full payment with registration.

(PLEASE PRINT OR TYPE)

NAME \_\_\_\_\_ EMAIL \_\_\_\_\_

PROPERTY/COMPANY NAME \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ CELL PHONE \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Fax your registration to the HTAA office at 254-776-5877  
 or mail your registration along with payment to:  
 Heart of Texas Apartment Association  
 4201 W. Lake Shore Dr. Suite H  
 Waco, TX 76710

- ☛ Registration or cancellations must be made by September 9, 2011. No refunds will be made after September 9, 2011.
- ☛ All no shows will be billed.
- ☛ One year apartment experience, satisfactory completion of the community analysis and passing the final exam are required to receive the designation.
- ☛ Non members are required to pay in full prior to first class date.
- ☛ HTAA is not responsible for unauthorized registrations or individuals that do not complete the requirements or are no longer employed with the company listed.

PLEASE CONTACT THE HTAA AT 254-776-5451 FOR MORE INFORMATION.